PURPOSE

To set regulations regarding continuing education approval programs to comply with IDPH regulations for recertification.

MISSION / VALUES RATIONALE

This policy is aligned with the Mission and Values for Presence Health. Our mission calls us to provide compassionate, holistic care with a spirit of healing and hope for all persons in the communities we serve. Our ministry is an enduring sign of our Core Values of HOPE, to instill us with integrity, inspire us to interconnect with each other, encourage us to honor diversity and dignity of each individual and empower us to always strive for exceptional performance to our patients/residents and to best serve those in need.

SPECIAL INSTRUCTIONS/FORMS TO BE USED

N/A

PROCEDURE

I. EMS continuing education credit will be given by the Region II EMS Medical Directors for all courses which have been approved for EMS credit in accordance with Illinois Department of Public Health rules and regulations for continuing education credit.

II. Didactic continuing education classes, seminars or other types of programs shall be approved by the Department and a site code issued before being offered to EMSs.

III. Any program with a site code approved by the Department will be accepted for credit by the Region EMS Medical Directors.

IV. EMS education which is offered by any of the Region EMS Systems under their single system site codes will be accepted for credit by the Region EMS Medical Directors.

V. The EMS Medical Directors of the EMS system in which the EMS functions shall be responsible for determining the number of continuing education hours necessary for functioning within the system and the appropriate distribution between clinical and didactic hours necessary in order to maintain function within the system.
VI. The EMS shall be responsible for submitting written proof of didactic continuing education attendance to the System Coordinator, in the manner prescribed by the System Program Plan.

VII. The EMS System Coordinator of EMS Medical Director of the EMS system in which an EMS primarily functions shall be solely responsible for verifying whether specific continuing education hours have been earned by the EMS.

VIII. An EMS shall be responsible for maintaining copies of all documentation concerning continuing education programs or activities that have been completed.

Kevin Bernard
Department Leader

DATE: 03/29/2019

NOTE: Policies with original signatures are on file in Administration.

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