PURPOSE

To define EMT testing requirements and fees.

MISSION / VALUES RATIONALE

This policy is aligned with the Mission and Values for Presence Health. Our mission calls us to provide compassionate, holistic care with a spirit of healing and hope for all persons in the communities we serve. Our ministry is an enduring sign of our Core Values of HOPE, to instill us with integrity, inspire us to interconnect with each other, encourage us to honor diversity and dignity of each individual and empower us to always strive for exceptional performance to our patients/residents and to best serve those in need.

SPECIAL INSTRUCTIONS/FORMS TO BE USED

N/A

PROCEDURE

I. All EMT-B candidates shall hold a high school diploma or high school equivalency certificate and be 18 years of age or older to be tested for licensure.

II. EMT-Basics must successfully complete all clinical requirements prior to the IDPH exam.

   EMT-Intermediates/Paramedics must successfully complete all clinical requirements prior to the IDPH exam.

III. After completion of an approved training program, candidates shall take a written examination. The candidate shall have the choice of taking either the National Registry of Emergency Medical Technicians examination or the Department’s examination. The Department’s examination is based on the United States Department of Transportation National Standard Curriculum and is equivalent to the National Registry Examination. Regardless of successful completion of the National Registry exam, the EMT must be state licensed to work in Illinois.

IV. The Department or designee shall administer the State written examination for EMT-B, EMT-I and EMT-P licensure. Candidates who elect to take the National Registry of Emergency Medical Technicians examination in lieu of the State examination shall be responsible for
making their own arrangements with the National Registry. Again, regardless of successful completion of the National Registry exam, the EMT must be state licensed to work in Illinois.

V. A failure rate per class of 25 percent or greater on the licensure examination shall require that the particular training program be reevaluated by the Department at least 60 days before the start of the next class.

VI. The candidate shall retake the training program or take a NREMT refresher if he/she fails to achieve a passing grade on three successive examinations within 12 months after sitting for the examination for the first time.

When a candidate elects to take the State examination or the National Registry’s examinations, the candidate must pass that particular testing procedure. A candidate will not be allowed to take the alternate examination after failure to achieve a passing grade.

VII. A candidate making application for the Department’s written examination for licensure shall include a certified check or money order made payable to the Illinois Department of Public Health (personal checks or cash will not be accepted) for;

A. EMT-B examination - $20.00;

B. EMT-I examination - $30.00; or

C. EMT-P examination - $40.00.

VIII. Failure to appear for the examination on the scheduled date, at the time and place specified, shall result in the forfeiture of the examination fee.

IX. If a candidate does not achieve a passing grade on the written examination, the fee for the retest is the same as for initial examination.

X. All fees submitted for licensure examinations are not refundable.

XI. Fees paid to the Department for testing shall be returned to the Resource Hospital serving the System in which the candidate trained.
NOTE: Policies with original signatures are on file in Administration.