PURPOSE

To insure equipment is returned to the original owner.

MISSION / VALUES RATIONALE

This policy is aligned with the Mission and Values for Presence Health. Our mission calls us to provide compassionate, holistic care with a spirit of healing and hope for all persons in the communities we serve. Our ministry is an enduring sign of our Core Values of HOPE, to instill us with integrity, inspire us to interconnect with each other, encourage us to honor diversity and dignity of each individual and empower us to always strive for exceptional performance to our patients/residents and to best serve those in need.

SPECIAL INSTRUCTIONS/FORMS TO BE USED

N/A

PROCEDURE

I. Ambulance provider agencies and hospitals are responsible for their own equipment.

II. All equipment must be clearly labeled by the ambulance provider or hospital to identify ownership.

III. Ambulance providers are to return any equipment belonging to another ambulance provider which has been erroneously received.

IV. When EMS personnel leave ambulance equipment that has been utilized in the treatment of a patient that has been transported to the emergency department, for example backboards, splints, etc., it must be documented on that patient care report form.

V. If an ambulance provider requires their personnel to leave a form stating that a specific piece of equipment in the receiving emergency department, the form is to be completed and signed by the nurse in charge of the patient’s care.

VI. When the ambulance equipment is no longer needed by the patient in the Emergency Department, the nurse in charge of a patient’s care is to ensure that said equipment is placed in the EMS equipment area.
VII. All ambulance equipment MUST be cleaned PRIOR to being stored in the equipment area.

Kevin Bernard
Department Leader

DATE: 03/29/2019

NOTE: Policies with original signatures are on file in Administration.

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