PURPOSE

To clarify the IDPH regulations for licenses that have been expired for (1) less than 30 days, and (2) over 30 days.

MISSION / VALUES RATIONALE

This policy is aligned with the Mission and Values for Amita Health. Our mission calls us to provide compassionate, holistic care with a spirit of healing and hope for all persons in the communities we serve. Our ministry is an enduring sign of our Core Values of HOPE, to instill us with integrity, inspire us to interconnect with each other, encourage us to honor diversity and dignity of each individual and empower us to always strive for exceptional performance to our patients/residents and to best serve those in need.

SPECIAL INSTRUCTIONS/FORMS TO BE USED

N/A

PROCEDURE

An individual can only function as an EMT until midnight of their expiration date and can not resume their duties until the EMS office has received their license from IDPH.

I. An EMT whose license has expired may within 60 days after licensure expiration apply for relicensure by:

A. Completing all the continuing education requirements as outlined by Presence St. Mary’s EMS System for their level of care.

B. Submit a fee for the following:

1. A $50 certified check or money order (cash or personal checks WILL NOT be accepted) made payable to the Illinois Department of Public Health.

2. Signed child support statement

3. Current CPR card.
Subject: Renewal of an EMT License That Has Been Expired For a Period of Less Than 60 days

C. If all material is in order and there is not disciplinary action pending against the EMT, the Illinois Department of Public Health will relicense the EMT.

II. An EMT whose license has expired for a period of more than 60 days but less than 36 months may be required to

A. Reapply for licensure

B. Complete the training program and pass the test

C. Pay the fees as required for initial licensure.

Kevin Bernard
Department Leader

DATE: 03/29/2019

NOTE: Policies with original signatures are on file in Administration.